



POLICY STATEMENT

SUBJECT: Admissions

RATIONALE: The primary aim of St Paul's Collegiate School is to provide the highest quality of education to its students.

St Paul's Collegiate School ensures the enrolment and admission of students is a fair and robust process. Spaces are limited and therefore, the process must include an application and interview before any offer is made.

PURPOSE:

This policy outlines policy of our school as it relates to the admission and enrolment of students.

1. Admission decisions at St Paul's Collegiate School (the School) are made by designated enrolment personnel in consultation with the Headmaster and/or Associate or Deputy Headmaster at the School. Admission of any student is at the discretion of the Headmaster and/or delegated staff.
2. Admissions procedures will fully support the values of the School.
3. The School will ensure it operates effective, fair and equitable application and enrolment procedures for students and their families who submit an application to the School.
4. The School will provide appropriate application, assessment and monitoring strategies to ensure it can provide fully for the learning needs of selected students.
5. When making offers of a place, the School may take into consideration the applicant's affiliation with it through, but not limited to siblings of current or past students, students whose parents or grandparents attended the School, former students who are re-enrolling, children of clergy and staff members.
6. The School offers places for students with learning differences. These places are limited due to resourcing considerations and are allocated following a review of educational assessments provided by the family/previous school and any further assessment required by the School taking into account whether it is reasonable for the School to provide services and facilities in the particular circumstances.
7. The School offers limited places for students for whom English is a second language with preference given to students who are proficient in English.
8. Parents/Guardians must provide a full and open declaration of any issues which may impact on the student's learning. Failure to do so may result in the withdrawal of the student's place at the School or the withdrawal of an offer of place.
9. The School will abide by all appropriate New Zealand enrolment legislation.
10. The School has agreed to observe and be bound by the Education (Pastoral Care of International Students) Code of Practice 2016.
11. The School has a commitment, as part of its Christian dimension, to provide financial assistance to a student, who will add value to the school, and who may not be able to attend. Delegation is given under the Te Amorangi programme administered by the headmaster and the Director of Extra Curricular Activities. Te Amorangi places are dependent on sponsorship from external sponsors.