



POLICY STATEMENT

SUBJECT: Admissions

RATIONALE: The primary aim of St Paul's Collegiate School is to provide the highest quality of education to its students. St Paul's Collegiate School ensures the enrolment and admission of students is a fair and robust process. Spaces are limited and therefore, the process must include an application and interview before any offer is made.

PURPOSE:

This document outlines the policy of our school as it relates to the admission and enrolment of students.

1. Admission decisions at St Paul's Collegiate School (the School) are made by designated enrolment personnel in consultation with the Headmaster and/or Associate or Deputy Headmaster at the School. Admission of any student is at the discretion of the Headmaster and/or delegated staff.
2. The School will ensure it operates effective and fair application and enrolment procedures for students and their families who submit an application to the School.
3. When making offers of a place, the School may take into consideration the applicant's affiliation with St Paul's Collegiate through, but not limited to, siblings of current or past students, students whose parents or grandparents attended the School, former students who are re-enrolling, children of clergy and staff members.
4. Parents/Guardians must provide a full and open declaration of any issues which may impact on the student's learning. Failure to do so may result in the withdrawal of the student's place at the School or the withdrawal of an offer of place.
5. The School will abide by all appropriate New Zealand enrolment legislation.
6. The School has agreed to observe and be bound by the Education (Pastoral Care of International Students) Code of Practice 2016.