



September 18

Uniform Fitting Appointments

77 Hukanui Road Private Bag 3069
Waikato Mail Centre Hamilton 3240
New Zealand
Tel +64 7 957 8899
Fax +64 7 957 8833

We would like to take this opportunity to extend a warm welcome to parents and caregivers of new students to St Paul's Collegiate School.

The School Shop endeavours to make the process of purchasing uniform as easy and enjoyable as possible, and to ensure that we provide you with one on one service we work with a fitting appointment system.

Appointments for new uniform purchase are available during the school term throughout the year between the hours of 8.00am – 3.00 pm. The shop **will close for the year on Friday 7 December 2018 at 2.00 pm** and will **re-open Friday, 11 January 2019** for uniform sales. The shop's trading hours for January will be Monday to Friday 8am – 4 pm.

We understand that it is often preferable to purchase your child's uniform as near as possible to the start of the school year but we are simply unable to accommodate all our new families for fittings in the New Year. For this reason, we are more than happy to exchange unnamed items in their original packaging with tags attached to allow you to make your purchase earlier with the confidence that items will be exchanged if your child grows over the Christmas break.

If circumstances change following arrangements for an appointment, and you are unable to attend please let me know as soon as possible to allow this time to be available for others. Please also arrive promptly for your appointment time – we do not wish to have to reschedule but may be forced to do so in consideration of others.

As well as supplying school uniform, the School Shop stocks stationery, personal care items and all Tihoi clothing and equipment at competitive prices.

The second hand clothing shop will be open on **Wednesdays** between **1pm and 3pm** during November, December and January.

In regard to stationery, our Year 9 and 10 students will be issued with a stationery pack on their first day of school, which will be charged to their school accounts. Senior students are able to purchase their own stationery items (from The School Shop or elsewhere if need be) once the requirements have been indicated by their subject teachers.

During the school holidays, the shop is open Tuesdays and Thursdays between 10 am – 2pm. Please note the shop is closed the middle week of term three holidays.

If you have any queries please make contact with me, or pop in and talk to one of our friendly staff.

We look forward to assisting you.
Kind Regards

Sandy Koopman

Shop Manager
Great Oaks Trading Co Ltd
DDI: 07 957 8882
Ph.: 07 957 8841
Fax: 07 957 8844
Email: greatoaks@stpauls.school.nz